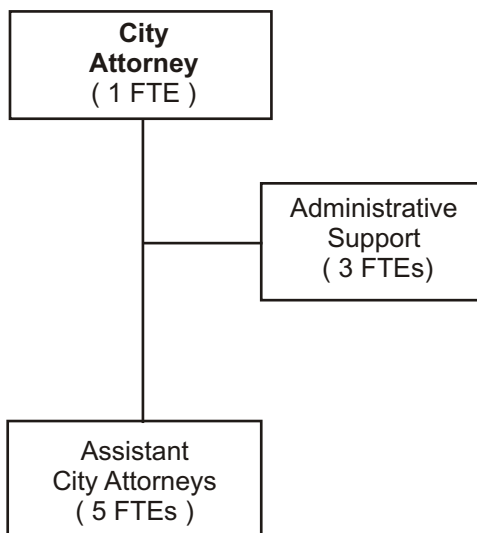




City Attorney

(9 FTEs)



CITY ATTORNEY

Mission

The City Attorney's Office provides legal counsel and representation to the City Council, City Manager's Office, departments of City government and the various boards and commissions of the City, for the wide variety and considerable volume of projects and activities undertaken by the City. The office provides legal advice at Council meetings, performs legal research and offers advisory opinions to the City, and responds to requests from Council and City staff to draft or review contracts, ordinances and other legal documents. On request, the office provides legal analysis of proposed new or revised City programs and policies. The office represents the City in litigation and coordinates the retention of outside counsel in such areas as bond financing, the City's affordable housing programs, and certain real estate matters. The office provides assistance to the Risk Manager in the retention of outside counsel for the Risk Management program.

RESOURCE ALLOCATION

	Actual FY 2000-01	Adopted FY 2001-02	Estimated FY 2001-02	Adopted FY 2002-03	Change
Appropriations					
Personal Services	\$ 683,320	\$ 723,131	\$ 772,188	\$ 786,789	8.8%
Operating	144,094	76,980	59,538	71,409	-7.2%
Total Appropriations	\$ 827,414	\$ 800,111	\$ 831,726	\$ 858,198	7.3%
Full Time Equivalents	8	8	8	8	0
Part-time FTEs	1	1	1	1	0
Revenues					
General Fund					
Discretionary	\$ 827,414	\$ 800,111	\$ 831,726	\$ 858,198	7.3%
Total Revenues	\$ 827,414	\$ 800,111	\$ 831,726	\$ 858,198	7.3%

SUPPORT OF CITY COUNCIL PRIORITIES

The City Attorney's Office provides support for all City Council priorities through the provision of legal services to Council, the City Manager, and City staff.

DEPARTMENTAL EFFICIENCY MEASURES

- Recent initiatives, such as the preventive legal review program, are proposed for continuation with no additions to staff.

INITIATIVES COMPLETED FOR FY 2001-2002

- Legal work on a variety of significant initiatives and projects, including the 2001 and 2002 Legislative programs, proposed American Tobacco downtown development project, proposed Liggett downtown development project, proposed multimodal project, three separate City bond or certificate of participation financings totaling more than \$71 million, implementation of citizens' initiative to reduce the size of City Council, four sets of revisions to the City Council rules of procedure, proposed cable television franchise, Barnes Avenue redevelopment project, and various land use issues and cases
- Drafted or reviewed a number of major contracts and leases for the City, including interlocal cooperation agreements with other units of government and contracts or other legal documents for 11 separate affordable housing projects
- Drafted or reviewed a number of major ordinances for the City
- Developed a number of model agreements and forms to assist the City administration in the efficient delivery of services to the citizens of Durham
- Provided legal representation to the City on more than 40 claims under the Risk Management program and as lead counsel or co-counsel on more than 50 court cases
- Provided legal work for the Community Life Court City initiative
- Met FY2001-02 performance measurements for timely review of Council agenda items, and for carrying out a preventive legal review program.

MAJOR INITIATIVES FOR FY 2002-2003

Many of the initiatives for the upcoming fiscal year, such as the American Tobacco and Liggett downtown development proposals and the Barnes Avenue redevelopment project, are continuing projects from FY 2001-2002. Most of the legal work of a law department is based on initiatives originating from the City Council and City administration. A general forecast of work for the upcoming year may reasonably be gleaned from the City Manager's work program and the initiatives and projects of the City Council as they occur during the course of the year. Many of those initiatives and items in the City Manager's work program are likely to require legal input and support, whether in the form of legal research and advice, drafting or review of documents, or representing the City's interests in litigation.